

March 1, 2018

Meeting Agenda

Regular City Commissioner Meeting, Crab Orchard City Hall

March 1, 2018

6:30 pm

- Invocation
- Roll Call
 - Mayor Billy R. Shelton
 - Commissioner Jerry Shelton
 - Commissioner Keith Saylor
 - Commissioner Juanita Pettit
 - Commissioner Chris Sandlin
- Minutes Approved from last meeting
Review minutes from last meeting, if no corrections needed
Motion to accept minutes as stand.
- Financial Reports

Commissioner Reports

- City Commissioner- Jerry Shelton
- Water/Waste Water Commissioner- Keith Saylor
- Fire/Road Commissioner- Juanita Pettit
- Police Commissioner- Chris Sandlin

New Business

Christmas Lights
Easter Egg Hunt and Coloring Contest
Mowing, are we going to bid out
Update on Water/Sewer Violations

Open Discussion

Adjourn meeting

March 1, 2018

Regular City Commissioner Meeting Minutes

The meeting was called to order at 6:31 by Mayor Billy R. Shelton. Mayor Shelton led the invocation.

Roll call was performed by City Clerk; all were present for meeting.

Last month's meetings minutes were reviewed and Commissioner Jerry Shelton stated need to make one correction to page one, paragraph 5 change the word "not" to "now". Commissioner Keith Saylor, made the motion to accept last month's minutes as stand, 2nd by Commissioner Chris Sandlin, all in favor, motion carried.

Financial report was given by City Clerk (see attached), no changes need to be made, and Commissioner Juanita Pettit, made the motion to accept as stand, 2nd by Commissioner Chris Sandlin, all in favor, motion carried.

Commissioner Reports

City Commissioner Jerry Shelton stated the Ambulance service living quarters has been deemed unsafe to live in and will need to be updated before the 24 hour staff can stay at the building. Spoke with KLC Attorney Chris Johnson regarding the budget and he has offered to come down and set up a workshop with the Commission if we so desire.

Water/Wastewater Commissioner, Keith Saylor stated we have purchased 3.8 million gallons of water and sold 2.2 million gallons for a difference of 1.5 million. Water loss is 33%. We still have more leaks and we need to try to detect the leaks. Maybe Rural Water can assist with that. Had a meeting in Frankfort with the Division of Water regarding the violations. They have reviewed them and have specific guidelines and have set a timeframe in order for the necessary repairs and orders to be completed. If these are not completed in a timely fashion a penalty of \$1000.00 per day could be assessed if not completed before the deadline. Their recommendation was to impose a \$12000.00 fine and we will have to respond to that with a counter offer. We may need to review our current water and sewer rates to ensure they are in line to pay the necessary fines and possible repairs. We also need to pull the man hole covers to check the levels in hope to locate the water loss we are experiencing.

Emergency Services Commissioner, Chris Sandlin reported that Police Chief Jimmy Gipson has 12 drug arrests alone for the past month and that was very impressive. Police Chief Jimmy Gipson gave detail account of his monthly activity (see attached).

Streets and Roads Commissioner, Juanita Pettit reported a street light out at 1331 Walnut. No word on an update from Luther Galloway in regards to the sidewalk project. She has been in touch with the state in regards to road aid funding and we no longer receive from the state but from the Department of Local Government and the amounts should be for 2015 \$16,741, 2016 \$16,898 and 2017 \$10,207. These funding will be sent as soon as the UFIR's are completed. These will be completed one the audit is finished.

New Business, after a discussion with City Attorney, John Hackley the city has decided to follow suit with Stanford and Hustonville in the law suit against the Fiscal Court in with the 911 service fee to be attache4d to the water meters. Commissioner Chris Sandlin made the motion to participate with the other 2 cities Stanford and Hustonville to file suit against the Fiscal Court, 2nd by Commissioner Keith Saylor all in favor, motion carried.

March 1, 2018

The Christmas Lights needs to be taken down ASAP, two members of the Fire Dept have offered to take down the lights and the city will pay them to do so.

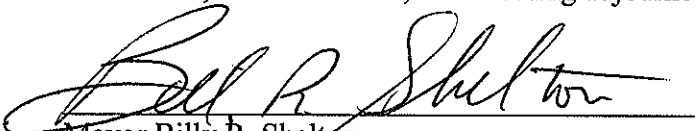
The mowing of the cities properties needs to be reviewed. Commissioner Chris Sandlin made the motion to bid out the mowing, 2nd by Commissioner Keith Saylor, vote was, Commissioners Sandlin, Pettit, Saylor and Mayor Shelton- yea and Commissioner Jerry Shelton nae, motion carried.

The Easter Egg hunt will be held April 7 providing there is no inclement weather, we also will be having the Easter coloring contest for the Crab Orchard Elementary School children. One winner from each class will be chosen.

Commissioner Keith Saylor stated in order to simplify things he feels we should do away with the water clerk position and combine the two positions Water Clerk and City Clerk and the pay to be divided 40% from the Water and 60% from the City funds. After a discussion the other Commissioners did not think this was the best option. The hiring of someone full time to assist Devon is necessary at the present time. The Water Commissioner is to interview applicants this week.

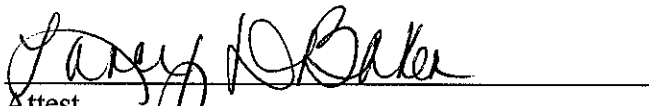
No other business

Commissioner Chris Sandlin made the motion to adjourn the meeting, 2nd by Commission Keith Saylor all in favor, motion carried, and meeting adjourned at 8:05 pm.



Mayor Billy R. Shelton

4/5/18
Date



Attest
City Clerk, Nancy Baker

4/5/18
Date

**City of Crab Orchard
Account Balances**

Account	Balance Total	Description
Audit Account	1,024.82	Savings for Audit
City of Crab Orchard Payroll	7,164.29	Payroll
General Fund Cash:C.O. Fire Equipment	9,470.95	FD Equipment checking
General Fund Cash:Town of Crab Orchard	91,258.82	City Checking
Grant Fund Cash:FEMA GRANT	143.42	fire dept grant
Grant Fund Cash:KIA RD Water wastewater Grant	137.74	water/sewer grant
Police Department	3,316.15	Police Dept
Road Fund Cash:C.O. Road Department Revenue	8,777.71	revenue checking
Road Fund Cash:Road O&M	8,949.76	O&M checking
Sewer Fund Cash:Sewer Bond & Interest Sink	28,570.71	sink fund
Sewer Fund Cash:Sewer O&M	5,134.62	O&M Checking
Sewer Fund Cash:Sewer Revenue	52,539.77	revenue checking
Sewer Fund Cash:Sewer System Depreciation Fund	19,446.85	Depreciation/Restricted
Water Fund Cash:City of Crab Orchard Savings	24,681.48	Water Dept Savings
Water Fund Cash:Water Customer Deposits	71,387.10	customer deposit/restricted
Water Fund Cash:Water Revenue	120,140.66	Revenue checking
Water Fund Cash:WaterWorks Bond & Interest	15,459.18	Sink Fund
Water Fund Cash:Waterworks O&M	16,119.78	O&M Checking
Water Fund Cash:WaterWorks Reserve Fund	32,606.16	Reserve/restricted
TOTAL	516,329.97	

Crab Orchard Police Department

Monthly report Feb.2018

Chief Jimmy Gipson

Warning tickets 0

Complaints 03

Investigations 04

Arrest made 09

Accidents

Citations 9

Domestics

Case reports 2

Feb.TH.1st

City meeting

Investigation into illegal activity Stanford Street

3rd

Traffic stop 39/150 (3-charges made)

Vehicle log behind the health clinic green Lexus no tags

Traffic stop Main Street (no tags)

5th

Court (theft of a handgun)

Traffic stop for speeding Elm Street

8th

Domestic #5 Elm Street apartments

3hrs on stake-out for drugs coming in from Pulaski County made an arrest on subject that had 3 warrants on him.

9th

9th

Fight at Elm Street and Manor Blvd. (one arrest made subject had 2 warrants on him along with drug3 and drug paraphernalia

10th arrest made on Walnut Street from a residence Girl had warrants on her and tried to run from police (3-charges)

Theft at Dollar Store

13th

One arrest on Main Street 4 warrants on subject.

15th

Paper work for KSP interact Mobile

One arrest made for a warrant on walnut Street.

16th

Report of a woman under the influence of something at the pool-hall and at B-H restaurant

Unfounded

Traffic stop Main Street for no seatbelts

Traffic stop Main Street No seatbelts

Traffic stop Main Street No seatbelts

17th

Theft Dollar Store

Traffic stop speeding Elm Street

Traffic stop Lancaster Street for Speeding

Traffic stop Stanford Street for no seatbelt

Was ask by store owner of two diffent store in the city to come into the store at night that they are having some shady people come in and just hang around.

I have also had some Elderly people tell me that they are glad that we are patrolling the store parking lot of the store that they fill safe to come into the stores now.

21st

Checked all the abounded property around the city we had reports that someone had been going into some houses.

23rd

Friday 8hrs School in Owensboro KY. (Drug in the us and Kentucky)

24th

Saturday 8hrs School

26th

Came into office to do paper work KSP-OPS and CJIS

NOTE: Between the KSP, Sheriff Office and the Crab Orchard police Department we had made 12 drugs related arrest inside the city for the month.

Water and Sewer Dept.

Operations Report

March 1 2018

January 29- February 2

Work Orders

Weekly Samples

Fix 2 busted meters

Work on plow truck

Off sick Wednesday

Work on lift station overflow

MOR

Look for water leaks

Monthly reports for meeting

February 5- February 9

Work Orders

Weekly Samples

Off Half day Wednesday

Meeting with DOW

Flush hydrant at Junkyard low chlorine residual

Flush hydrant at Sewer Plant low chlorine residual

Pump down lift station

Gather info for lab to work on missing reports for state

February 12- February 16

Work Orders

Weekly Samples

Read water meters

Work on reports for state

Pump down lift station

Look for water leaks

February 19- February 23

Work Orders

Weekly Samples

Change out stuck meters

Re reads

Pump down lift station

Haul dirt and clean up around lift station with bobcat

Work on paperwork for state

Got price quotes on chart recorders for sewer plant

Look for water leaks

February 26- March 2

Work Orders

Weekly Samples

Shutoffs

Submit DMR

Submit MOR

Change out stuck meters

Fill in potholes on Cedar St.

Dig out ditch on Cedar St. where water runs over road

Pump down lift station

Hauled gravel to Cherry St. to fix road

Look for water leaks

Ordered water supplies from HD Supply

Talk with Matt Glass to schedule leak detecting

Talk with Steve Capps about DOW Enforcement criteria

WATER LOSS REPORT
WATER AND SEWER DEPARTMENT

Month: January Year: 2018

Water Purchased: 3,835,780 Gallons

Water Sold:

Residential: 2,237,760 Gallons

Salesman: 2,220 Gallons

Total Sold: 2,239,980 Gallons

Difference Between What Was Purchased And Sold:

Purchased: 3,835,780 Gallons

Sold: 2,239,980 Gallons

Total: 1,595,800 Gallons

Total: 42 %

Gallons Accounted For:

Breaks: 220,000 Gallons *busted meters
changing valves*

Flushing: 115,000 Gallons *junkyard & sewer plant
low chlorine residual*

Tank Overflow: _____ Gallons

Other: 11,500 Gallons *fire department
grass/hay fire 1/26*

Total: 346,500 Gallons

Total Accounted For: 2,586,480 Gallons

Total Unaccounted for: 1,249,300 Gallons

Monthly Water Loss: 33 % Total Loss